

**HAMPSTEAD PLANNING & ZONING  
MINUTES  
August 24, 2016**

The Hampstead Planning & Zoning Commission met on Wednesday, August 24, 2016. Commission Chair Sharon Callahan called the meeting to order at 7:00 p.m. Present at this meeting were Commission Members Deb Painter and Jim Roark. Commission Member Kevin Malinowski was absent. Staff member present was Tammi Ledley, Zoning Administrator. Bobbi Moser was also present as the Carroll County Department of Planning liaison to Hampstead.

Guests present: Carla McCormac.

**Minutes Approval**

Mr. Roark made a **motion to approve the July 27, 2016 Planning and Zoning Commission meeting minutes as presented.** Mrs. Painter seconded the motion. The motion passed with three votes for, no votes against and no abstentions.

**Business:**

Mrs. Ledley gave a report to the Commission on the Main Street Revitalization project.

Mr. Roark made a **motion to approve the permanent front sign for Bead Dreamery at 1301 N. Main Street.** Mrs. Painter seconded the motion. The motion passed with three votes for, no votes against and no abstentions.

Discussion ensued on window signage and temporary banners and what is allowable per Town Code. The Commission advised Mrs. McCormac of Bead Dreamery that she should seek approval for any additional permanent signage for the sides of the building and any temporary banners for Rita's Closet [a subsidiary business inside her store] once the designs for said signs and banners have been finalized and can be presented in their entirety to the Commission. Mrs. McCormac stated she could use Rita's Closet dresses as window displays in the interim in order to stay within the parameters of the Code, to which the Commission agreed.

Ms. Moser did not have a report to give to the Commission.

**Other Business:**

None.

Mr. Roark made a **motion to adjourn.** Mrs. Painter seconded the motion. The motion passed with three votes for, no votes against and no abstentions.

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ATTEST

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CHAIRMAN