



# RENTAL HOUSING APPLICATION

Our records indicate that this property is a residence and this property is being rented by the property owner. If the property is not being rented, please fill out the Section I.

RENTAL PROPERTY ADDRESS

**Section I : Exemption**

If one of the three statements below is true, you are exempt and do not need to license the property or pay the fee. Check all that apply.

- No one is living at this property.
- No one is renting this property.
- I am renting this property to a family member and I am not charging them rent.

I do solemnly declare or affirm under penalty of perjury that this property is not a rental property and that the above is true.

\_\_\_\_\_  
Owner's Signature

If you are renting the property, please fill out the remainder of the application and return with the fee by September 1, 2015.

**Section II : Owner Information**

PROPERTY OWNER

OWNERS MAILING ADDRESS

CITY, STATE

ZIP

OWNERS PHONE NUMBER  
/ EMAIL ADDRESS

**Section III : Agent Information**

(NOTE: If the owner resides out of State, the owner must name an agent living within the State of Maryland)

NAME OF AGENT

AGENTS MAILING ADDRESS

CITY, STATE

ZIP

AGENTS PHONE NUMBER  
/ EMAIL ADDRESS

**Section IV: Fees**

NUMBER OF DWELLING UNIT

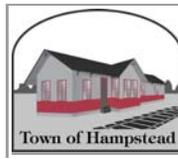
FEE ENCLOSED

Fees:

1-2 Dwelling units - \$25.00

3 or more Dwelling Units - \$50.00

Make checks payable to Town of Hampstead.



Section V: Lead Poisoning Certification

## Maryland Department of the Environment Lead Poisoning Prevention Program

During the 2004 Session of the General Assembly, House Bill 1245 was passed and signed into law. This law requires local governments to require owners of rental properties to provide in writing that their property is not an affected property under the lead risk reduction provisions; or that if their property is an affected property that it is registered and the inspection certificate is provided. This questionnaire must be filled out and the application signed before Town of Hampstead can issue a Rental Housing License.

YES NO

1. Is the residential property an "affected property"? (Was it built before 1950?)

**If the answer to #1 is NO, proceed to Section VI.**

2. If "Yes" to #1 above, has the property been registered?

3. If "Yes" to #1 above, is the property registration renewal current for this year?

4. Provide the tracking number (formerly referred to as the owner registration number).

\_\_\_\_\_

5. Did the current tenant move in on or after 2/24/96?

6. If "Yes" to #5, provide the Lead Inspection Certificate Number for the current tenancy as required under 6-815(c) of the Environment Article.

\_\_\_\_\_

7. After 2/24/06, all affected properties in which a person at risk resides or regularly spends 24 hours per week, and of whom the owner has been notified in writing, must satisfy the risk reduction standard specified in 6-815(a) of the Environment Article. A person at risk is a child under the age of 6 years or a pregnant woman.  
Copy of statement of compliance attached?

Section VI: Owner's Signature

I do solemnly declare or affirm under penalty of perjury that the foregoing information is true and correct to the best of my knowledge, information, and belief.

\_\_\_\_\_  
Owner's Signature

**FOR OFFICE USE ONLY**

DATE REC'D: \_\_\_\_\_

EXPIRATION DATE: 8/31/2017 LICENSE # \_\_\_\_\_

NOTES:

EXEMPT

\_\_\_\_\_