

**COUNCIL MEETING**  
**January 13, 2026**  
**7:30 P.M.**

The regular meeting of the Mayor and Council of the Town of Hampstead was held at Hampstead Town Hall, 1034 South Carroll Street, on Wednesday, January 13, 2026. Mayor Nevin called the meeting to order at 7:30 p.m.

Council Members present: Ms. Barrett, Mr. Thomas, Mrs. Painter, Mr. Unglesbee, and Mr. Zolman.

Staff members present: Town Manager Jim Roark, Director of Human Resources/Project Manager, Judy Rang, Administrative Zoning Assistant, Christina Swisher, Superintendent of Public Works Kevin Hann, Chief of Police Dave Snyder, and Town Attorney, Tom McCarron.

Guests present: Michelle Ostrander

**MINUTES APPROVAL:**

Mr. Unglesbee made a **motion to approve the Town Council Meeting minutes of December 9<sup>th</sup>, 2025**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

**REPORTS:**

All reports were made.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Mayor Nevin initiated the **Recognition of Michelle Ostrander** for her 30 years of legal service to the Town of Hampstead as Town Attorney. Mayor Nevin read a proclamation and stated that January 13, 2026, shall be known as Michelle Ostrander Day in Hampstead and presented Ms. Ostrander with a ceremonial key to the Town.

**ORDINANCES AND RESOLUTIONS:**

Mayor Nevin initiated the discussion of the **Adoption of Ordinance 558 – an Ordinance to Amend Chapter 119, Regarding Subdivision of Land**. This is for the purpose of streamlining the site plan review process to better align with the Carroll County Minor Subdivision Process which is defined as a subdivision of no more than three new lots, not including the remainder or remaining portion and which does not create, involve, or is not contiguous to or in the path of a planned new road, street, or highway.

Mrs. Painter made a **motion to approve the Adoption of Ordinance 558**. Mr. Zolman seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

**PUBLIC COMMENT:**

None.

**ADJOURNMENT:**

Mayor Nevin asked for a **motion to go into a closed session under Article §3-305(b)(1)** to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of employees over whom this public body has jurisdiction; or any personnel matter affecting one or more specific individuals.

Mayor Nevin invited Town Attorney Tom McCarron, Town Manager Jim Roark, Chief of Police Dave Snyder, and Director of Human Resources/Project Manager, Judy Rang to attend the closed session.

Mr. Thomas made a **motion to go into closed session**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions. The meeting adjourned to closed session.

After returning from closed session, Mr. Thomas made a **motion to adjourn the regular Council meeting**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

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TOWN MANAGER, James Roark

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MAYOR, Christopher M. Nevin