

## COUNCIL MEETING

February 11, 2025

7:30 P.M.

The regular meeting of the Mayor and Council of the Town of Hampstead was held at Hampstead Town Hall, 1034 South Carroll Street, on Tuesday, February 11, 2025. Mayor Nevin called the meeting to order at 7:30 p.m. The following Council Members were present: Ms. Barrett, Mr. Thomas, Mrs. Painter, Mr. Unglesbee, and Mr. Zolman. Staff members present were: Superintendent of Public Works Kevin Hann, Chief of Police Dave Snyder, and Human Resources Coordinator Judy Rang. Town Manager Jim Roark was absent due to a recent surgery.

Guests present were: Dawn Crockett, Chris Konior, Mike Kunz, and Lauree Kunz.

### MINUTES APPROVAL:

Mr. Thomas made a motion to approve the Town Council Meeting minutes of January 14, 2024. Mr. Unglesbee seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

### REPORTS:

All reports were made.

### UNFINISHED BUSINESS:

None.

### NEW BUSINESS:

Mayor Nevin initiated the discussion of the **Reappointment of Lauree Kunz, Christine Konior, and Marlene Duff to the Board of Supervisors of Elections for a Term of Two (2) Years Each**. Mayor Nevin stated that the Board Members have the task of supervising the Town's elections for more than thirteen hours on election day. He further explained that Mr. Thomas, Ms. Barrett, and Mr. Zolman seats' were up for elections.

Mr. Thomas made a motion to approve the **Reappointment of Lauree Kunz, Christine Konior, and Marlene Duff to the Board of Supervisors of Elections for a Term of Two (2) Years Each**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin administered the Oath of Office to Lauree Kunz and Christine Konior for the Town of Hampstead Board of Supervisors of Elections. Marlene Duff was absent and will be sworn in at a later date.

Mayor Nevin initiated the discussion of the **Award of Contract for Janitorial Services RFB NO. TOH-JS-FY25-08**. Mayor Nevin stated that one bid was received, and it was from a vendor that had served the Town in the past. He further explained that it was put out to bid because the Town was not satisfied with its current vendor.

Mr. Unglesbee made a motion to award the **Contract for Janitorial Services RFB NO. TOH-JS-FY25-08 to MULTICORP at a cost of \$15,450**. Mr. Zolman seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin initiated the discussion of the **Award of Contract for Water Distribution System Improvements RFB No. TOH-WDSI-FY25-07**. Mayor Nevin stated that two bids were received, with the lowest bid from Mid-Atlantic Utilities and ECM Corporation's bid being slightly higher. The recommendation was to select the bid from Mid-Atlantic Utilities.

Mr. Zolman made a **motion to award the contract for Water Distribution System Improvements RFB No. TOH-WDSI-FY25-07 to Mid-Atlantic Utilities at a cost of \$141,870**. Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

**ORDINANCES AND RESOLUTIONS:**

None.

**PUBLIC COMMENT:**

There were no public comments. Superintendent of Public Works, Kevin Hann, commended his Public Works team, stating that they put in some long days and nights and have done a great job during the Town's recent snow events.

Mrs. Painter made a **motion to adjourn the meeting**. Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

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ATTEST

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MAYOR