

COUNCIL MEETING

March 12, 2024

7:30 P.M.

The regular meeting of the Mayor and Council of the Town of Hampstead was held at Hampstead Town Hall, 1034 South Carroll Street, on Tuesday, March 12, 2024. Mayor Nevin called the meeting to order at 7:30 p.m. The following Council Members were present: Ms. Barrett, Mr. Thomas, Mrs. Painter, Mr. Unglesbee, and Mr. Zolman. Staff members present were: Town Manager Jim Roark, Chief of Police Dave Snyder, Superintendent of Public Works Kevin Hann, and Human Resources Coordinator Judy Rang.

Guests present were: David Padilla, Doug Harrell, and Mimi Harrell.

MINUTES APPROVAL:

Mr. Unglesbee made a **motion to approve the Town Council Meeting minutes of February 13, 2024**. Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

REPORTS:

All reports were made.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Mayor Nevin initiated the discussion of the **Award of Contract for Janitorial Services RFB No. TOH – JS – FY24 - 03**. He further explained that the contract was for the cleaning of Town Hall, the Police Station, and the Public Works building. He stated that two bids were received. Mr. Roark explained that there was a price difference of over \$11,000 over the course of three years, with Metcalf Cleaning submitting the lower bid. Mr. Roark also explained that Mrs. Rang reached out to the references submitted by Metcalf Cleaning and they all gave positive remarks about their experiences. He recommended that the Council award the contract to Metcalf Cleaning.

Mr. Unglesbee made a **motion to award the Contract for Janitorial Services RFB No. TOH – JS – FY24 - 03 to Metcalf Cleaning, LLC for the amount of \$38,595**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin initiated the discussion of the **Lack of General Practitioner Doctors in Carroll County**. Mr. Thomas acknowledged that the problem is not unique to Carroll County and that Dr. Uggowitz had expressed to him that the public should be made aware of the issue. Mr. Thomas stated that Hampstead had lost several primary care doctors recently. He further explained that the Town and the State of Maryland should be thinking about how they can entice doctors to come to the area in the future. Ms. Barrett stated that she had observed a similar issue with dentists.

ORDINANCES AND RESOLUTIONS:

Mayor Nevin initiated the discussion of the **Introduction and Adoption of Resolution 2024-01 – A Resolution to Adopt the 2022 Carroll County Hazard Mitigation Plan**. Mr. Roark explained that the Plan is intended to be a guide for the implementation of mitigation projects to reduce or eliminate the probability of an emergency or disaster occurring, or to lessen the effects. He further explained that Town staff met with staff from the Carroll County Bureau of Emergency Management several times over the course of the last five years to discuss potential hazards that Hampstead may face and address strategies to protect the Town. He stated that the Council adopted a similar version of the Resolution in 2014 and that by participating, the Town would have the benefit of receiving possible Federal Hazard Mitigation Funding.

Mr. Thomas made a **motion to Introduce and Adopt Resolution 2024-01 – A Resolution to Adopt the 2022 Carroll County Hazard Mitigation Plan**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin initiated the discussion of the **Introduction of Ordinance 551 – an Ordinance to Amend Chapter 132 regarding Water**. Mr. Roark explained this Chapter of the Town Code was last updated in 1995 and some portions had not been updated since the 1980s. Mr. Roark explained that he had worked in conjunction with Public Works staff to bring the Code up to date with procedures, standards, and costs of today. He further described some questions brought up by Council Member Zolman regarding responsibility for installation of the service line and who retains ownership of the line after installation. Mr. Hann described the specifications for different materials to be used in the water system and specifications that the Town requires for water meters so that they can communicate with the meter reading and water billing software.

Mr. Zolman made a **motion to Introduce Ordinance 551 – an Ordinance to Amend Chapter 132 regarding Water**. Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

PUBLIC COMMENT:

None.

Ms. Barrett made a **motion to adjourn the meeting**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

ATTEST

MAYOR