

COUNCIL MEETING

April 9, 2024

7:30 P.M.

The regular meeting of the Mayor and Council of the Town of Hampstead was held at Hampstead Town Hall, 1034 South Carroll Street, on Tuesday, April 9, 2024. Mayor Nevin called the meeting to order at 7:31 p.m. The following Council Members were present: Ms. Barrett, Mr. Thomas, Mrs. Painter, Mr. Unglesbee, and Mr. Zolman. Staff members present were: Town Manager Jim Roark, Chief of Police Dave Snyder, Corporal Jonathan Cranshaw, Superintendent of Public Works Kevin Hann, and Human Resources Coordinator Judy Rang.

Guests present were: Donna Lee, Marlene Duff, Captain Phil Mullikan, Cindy Mullikan, Dawn Crockett, Greg Rapisarda, David Padilla, Marshall Green, Brenda Frasier, and Jennifer Dennis.

MINUTES APPROVAL:

Mr. Unglesbee made a **motion to approve the Town Council Meeting minutes of March 12, 2024**. Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

REPORTS:

All reports were made.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Mayor Nevin initiated the discussion of the **Commendation of Hampstead Police Department Corporal Jonathan Cranshaw by Catherine's Cause**. He stated that Catherine's Cause was founded by Phil and Cindy Mullikin and invited them to come forward. Chief Snyder described the ceremony he attends each December where family members gather to remember their loved ones lost to impaired driving. Chief Snyder detailed Corporal Cranshaw's service record of 175 DUI arrests and his designation as an expert on field sobriety tests for drug-impaired driving. He described the positive impact that a police officer can have by saving the driver from enduring a lifelong burden of guilt, should they injure someone in an impaired driving incident. Captain Phil Mullikan described the loss of his daughter, Catherine, to a drunk driver in 1998 and his desire to educate DUI offenders. Catherine's Cause uses the money received from this educational program to fund scholarships. Cindy Mullikan read a commendation in recognition of Corporal Cranshaw's efforts to protect the community from the dangers of impaired drivers.

Mayor Nevin initiated the discussion of the **Approval of Fiscal Year 2024 Budget Revision – General Fund Transfer \$6,700 from Snow Removal Operating to Capital Roads**. He further explained that there was not a lot of snow removal done during the winter and the funds were being reallocated to the Capital Roads paving fund.

Mr. Thomas made a **motion to approve the Fiscal Year 2024 Budget Revision – General Fund Transfer \$6,700 from Snow Removal Operating to Capital Roads**. Ms. Barrett seconded the motion. A roll call vote was taken. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin initiated the discussion of the **Award of Contract for Paving RFB No. TOH-PAV – FY24-04**. He stated that the lowest bid was submitted by White Pine Paving. Mr. Roark further explained that White Pine Paving had done work for the Town in the past and that the Public Works Department felt that they would do an excellent job on this project. Mayor Nevin also remarked that the company was local to Hampstead.

Mr. Unglesbee made a **motion to award the Contract for Paving RFB No. TOH-PAV – FY24-04 to White Pine Paving for the amount of \$54,465**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

ORDINANCES AND RESOLUTIONS:

Mayor Nevin initiated the discussion of the **Adoption of Ordinance 551 – an Ordinance to Amend Chapter 132 regarding Water**. Mr. Roark explained this would update the Water Chapter of the Town Code. Mr. Roark stated that a lot has changed since the last time this portion of the code had been updated. He further explained that some things were clarified regarding water line installation, the process for testing water meters, and right of access to check or replace water meters.

Mr. Zolman made a **motion to adopt Ordinance 551 – an Ordinance to Amend Chapter 132 regarding Water**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin initiated the discussion of the **Adoption of Annexation Resolution 45 – The Stag Hampstead, LLC Property, 51.2322 acres located at 630 Hanover Pike**. Mr. Roark explained that Penguin-Random House approached the Town about connecting to Town water and that in order to do so, the property had to be annexed into Municipal Limits. He stated that the Town reached out to the owner of the property, Stag Hampstead, LLC, and they were agreeable to the annexation. He stated that the annexation would have no negative impact on the public services or resources of the Town. He explained that the annexation had been reviewed by the State and the Carroll County Department of Planning, who both supported the annexation. Additionally, it was reviewed by the Carroll County Planning and Zoning Commission and the Board of County Commissioners, who approved the annexation and signed an approval letter.

Mr. Thomas made a **motion to adopt Annexation Resolution 45 – The Stag Hampstead, LLC Property, 51.2322 acres located at 630 Hanover Pike**. Mr. Zolman seconded the motion. The motion passed with four votes for, no votes against. Mrs. Painter abstained from the vote as an employee of Penguin-Random House, the current tenant of the property.

PUBLIC COMMENT:

Miss Donna Lee approached the podium and introduced herself as a resident of Carroll County for eight years. She detailed her charitable relationship with Carroll Hospital Center and a donation to the Town Scholarship Fund in honor of Catherine Mullikan.

Ms. Brenda Frasier expressed gratitude for the Miss Donna Lee's involvement with Carroll Hospital Center.

Mayor Nevin thanked Carroll Media Center for recording and live-streaming the meeting for residents who were unable to attend.

Ms. Barrett made **a motion to adjourn the meeting**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

ATTEST

MAYOR