

## COUNCIL MEETING

October 14, 2025

7:30 P.M.

The regular meeting of the Mayor and Council of the Town of Hampstead was held at Hampstead Town Hall, 1034 South Carroll Street, on Tuesday, October 14, 2025. Mayor Nevin called the meeting to order at 7:30 p.m. The following Council Members were present: Ms. Barrett, Mr. Thomas, Mrs. Painter, Mr. Unglesbee, and Mr. Zolman. Staff members present were: Town Manager Jim Roark, Superintendent of Public Works Kevin Hann, Director of Human Resources Judy Rang, Assistant Zoning Administrator Christina Swisher, Chief of Police Dave Snyder, Sergeant Jonathan Cranshaw, Detective Casey Mann, Officer Matthew Blanton, Officer Bryan Emery, and Officer Kimberly Williams.

Guests present were: Bob Blubaugh, David Padilla, Dawn Crockett, Todd Calhoun, Tracey Bosley, and various Scouts from Scouting America Boys Troop 9.

### **MINUTES APPROVAL:**

Mr. Unglesbee made a **motion to approve the Public Hearing and Town Council Meeting minutes of September 9, 2025**. Mr. Zolman seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

### **REPORTS:**

All reports were made.

### **UNFINISHED BUSINESS:**

None.

### **NEW BUSINESS:**

Mayor Nevin initiated the **Recognition of the Community Media Center of Carroll County**. Mayor Nevin noted that Bob Blubaugh, Managing Editor of Digital Content for the Community Media Center was in attendance. Mayor Nevin read a proclamation and stated that October 14, 2025, shall be known as Community Media Center of Carroll County Day in Hampstead. Mr. Blubaugh thanked the Mayor and Council and stated that the Community Media Center aims to protect the First Amendment and amplify local voices by providing community content.

Mayor Nevin initiated the discussion of the **Award of Contract to RK&K Engineering for Water Treatment Plant Construction Inspection Services**. Mr. Roark explained that the contract was for a quality-based bid, not a bid based on price, due to the scope of work involved. He stated that the Town received three bids, and one of the bids, from Stratified Incorporated, was eliminated for being non-responsive in their bid documents. He said that two other bids were received from RK&K Engineering and All4Him Environmental. He explained that after positive meetings with both companies, staff felt unsure that All4Him had the manpower to cover a project of this size. He stated that the Town staff decided to move forward and request a price from RK&K Engineering. He said that RK&K submitted a price of \$1,429,497 and the estimate received from the engineers working on the project was \$1.75 million, so the price was approximately \$300,000 below what the Town expected to pay. He also explained that the entire cost for this contract was reimbursable by the Maryland Department of the Environment grant money.

Mr. Thomas made a **motion to approve the Award of Contract to RK&K Engineering for Water Treatment Plant Construction Inspection Services**. Mr. Zolman seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin initiated the discussion of the **Recognition of PFC Matthew Baughman for His Military Service**. Mayor Nevin noted that although Officer Baughman was unable to attend the meeting, he would still be honored. Chief Snyder described Officer Baughman's recent deployment to Africa as a Captain in the Pennsylvania National Guard. He further explained the character traits that people with military service in their background have and the positive qualities they bring to the Town. Chief Snyder read a certificate of recognition for Officer Baughman for his service to his country and the Town of Hampstead.

Chief Snyder continued with **Commendations of Hampstead Police Department Officers**. Chief Snyder began with a unit citation for Officers Casey Mann, Matthew Blanton, and Bryan Emery for the Hampstead Police Department. He described a police operation which began with a call for an overdose, which then led to a traffic stop of the target involved, and ultimately resulted in the recovery of several hundred counterfeit Xanax pills as well as a polymer 9mm handgun. He detailed the follow-up investigation conducted by the officers and their coordination with other offices and departments. He concluded that the offender was prosecuted and is currently serving a five-year sentence. Chief Snyder recognized the officers for their outstanding police work and read the citation.

Chief Snyder continued by awarding a commendation of merit to Officer Casey Mann. He described the theft of a truck and trailer from Matthews Tire on Main Street. Chief Snyder detailed the investigation conducted by Officer Mann, including making phone calls, conducting interviews, obtaining videos, and ultimately locating the truck and trailer in a parking lot in Delaware. He stated the suspect was taken into custody and returned to Carroll County. He concluded that the offender was prosecuted and is currently serving a five-year sentence. Chief Snyder recognized Detective Mann and read the commendation.

Chief Snyder continued and introduced the **Badge Ceremony for Detective Casey Mann**. Chief Snyder detailed several of Detective Mann's extensive investigations and his coordination with offices locally and across the country. He also described the effort that Detective Mann put into starting the Town's first Citizen Police Academy.

Mayor Nevin **administered the Oath of Office** to Detective Casey Mann for the Hampstead Police Department.

Mayor Nevin introduced the **Administration of Oath & Badge Ceremony for Officer Kimberly Williams**. Chief Snyder described the significance of the badge and the badge ceremony. He stated the badge belongs to the Town and its citizens. He explained that the Town entrusts that each officer will uphold the ideals and expectations of the community. Chief Snyder introduced Officer Williams and stated that she is originally from Michigan but now resides in Hampstead. He also stated that she previously served on active duty in the Coast Guard and that she currently serves as a Petty Officer in the Coast Guard Reserves. He detailed the rigorous coursework that Officer Williams completed during the Police Academy.

Mayor Nevin **administered the Oath of Office** to Kimberly Williams for the Hampstead Police Department. Officer Kimberly Williams participated in badge ceremony with her husband.

Chief Snyder introduced the **Badge Ceremony for Sergeant Jonathan Cranshaw**. Chief Snyder detailed Sergeant Cranshaw's career, beginning his service with the Hampstead Police Department in 2015 and being promoted to Corporal in 2020. Chief Snyder described several of

Sergeant Cranshaw's accomplishments including advanced training in accident reconstruction and extensive work as a drug recognition expert. He stated that Sergeant Cranshaw has the responsibly in the Department for being the evidence custodian. He also described multiple awards and recognitions that Sergeant Cranshaw has received.

Mayor Nevin **administered the Oath of Office** to Sergeant Jonathan Cranshaw for the Hampstead Police Department.

Chief Snyder resumed the **Commendations of Hampstead Police Department Officers**. Chief Snyder again recognized Officers Casey Mann, Matthew Blanton, and Bryan Emery with the unit citation for the Hampstead Police Department. Officers Blanton and Emery were responding to a call when the commendation was read earlier in the meeting.

**ORDINANCES AND RESOLUTIONS:**

None.

**PUBLIC COMMENT:**

Mayor Nevin invited Troop 9 of Upperco, Maryland to stand and introduce themselves. Each Scout stated something that they learned during the meeting.

There were no other public comments.

Mrs. Painter made a **motion to adjourn the meeting**. Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

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ATTEST

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MAYOR