

COUNCIL MEETING
November 12, 2025
7:30 P.M.

The regular meeting of the Mayor and Council of the Town of Hampstead was held at Hampstead Town Hall, 1034 South Carroll Street, on Wednesday, November 12, 2025. Mayor Nevin called the meeting to order at 7:30 p.m. The following council members present were: Ms. Barrett, Mr. Thomas, Mrs. Painter, Mr. Unglesbee, and Mr. Zolman. Staff members present were: Town Manager Jim Roark, Superintendent of Public Works Kevin Hann, Director of Human Resources Judy Rang, Chief of Police Dave Snyder.

Guests present were: Thomas McCarron, David Padilla, Marlene Duff, and Dawn Crockett

MINUTES APPROVAL:

Mr. Unglesbee made a **motion to approve the Town Council Meeting minutes of October 14th, 2025**. Mr. Thomas seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

REPORTS:

All reports were made.

In his report, Mayor Chris Nevin stated that a **proclamation had been made proclaiming November as Maryland Municipal Government Works Month**. Mayor Nevin explained that the proclamation promotes the services, benefits and responsibilities of local government to improve the lives of their citizens.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Mayor Nevin initiated the discussion **to appoint Thomas McCarron of Semmes, Bowen & Semmes in Baltimore, MD as the attorney for Town of Hampstead**. Mayor Nevin stated that Mr. McCarron is currently the Town Attorney for the towns of Manchester and Mt. Airy.

Mr. Thomas made a **motion to approve Thomas McCarron as the Town's attorney**. Mr. Unglesbee seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin initiated the discussion **to donate the Hampstead Police Department's 2015 Ford Explorer SUV to the Hampstead Volunteer Fire Company**. Mayor Nevin stated that it passed his 10-year rule to retire a vehicle. Mr. Unglesbee **made a motion to approve the donation to the Fire Department**. Mr. Zolman seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin initiated the discussion of the **Award of Contract for the Construction on the Dairy & Hampstead Valley Water Treatment Plant (IFB No. TOH-DHVWTPC – FY25-05) and the North Carroll Farms & Shiloh Water Treatment Plant (IFB No. TOH-NCSWTPC – FY25-06)** as part of the **Water System Modernization and Centralization Project**. Mr. Roark stated Conewago was the low bidder on both projects and the Town felt comfortable with Conewago based on previous jobs they have performed locally, an in-depth review of their company portfolio, and recommendations from the Town’s current engineering firms GMB and HDR.

Mayor Nevin stated that the bid for the Dairy & Hampstead Valley Water Treatment was for \$6,041,107.71. Mr. Zolman made a motion **to approve Conewago for the construction of the Dairy & Hampstead Valley Water Treatment Plants**. Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

Mayor Nevin stated that the bid for North Carroll Farms & Shiloh Water Treatment Plant came in at \$7,329,004.86. Mr. Zolman made the motion **to approve Conewago for the construction of the North Carroll Farms & Shiloh Water Treatment Plants**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

ORDINANCES AND RESOLUTIONS:

None.

PUBLIC COMMENT:

There were no public comments.

Mrs. Painter made **a motion to adjourn the meeting**. Mr. Zolman seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

ATTEST

MAYOR