

COUNCIL MEETING
December 9, 2025
7:30 P.M.

The regular meeting of the Mayor and Council of the Town of Hampstead was held at Hampstead Town Hall, 1034 South Carroll Street, on Tuesday, December 9, 2025. Mayor Nevin called the meeting to order at 7:30 p.m. The following council members were present: Ms. Barrett, Mr. Thomas, Mrs. Painter, Mr. Unglesbee, and Mr. Zolman. Staff members present were: Town Manager Jim Roark, Superintendent of Public Works Kevin Hann, and Chief of Police Dave Snyder.

Guests present were: Marlene Duff and Martin Hill

MINUTES APPROVAL:

Mr. Thomas made a **motion to approve the Town Council Meeting minutes and the Closed Session Minutes of November 12, 2025**. Mr. Unglesbee seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

REPORTS:

All reports were made.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Mayor Nevin initiated the discussion of the **Award of Contract for construction on the Water Distribution System Improvements 2026 (RFB No. TOH-WDSI-FY26-02)** Mr. Roark summarized that the project includes extending a new potable water main from Oldfield Court along Sunder Lane to Hampshire Avenue and into the Roberts Field 3, three-lot subdivision, as well as replacing outdated water mains and service lines on Oldfield Court and Sunder Lane. The improvements will extend water service and allow for future system expansion.

Mr. Roark noted that completing the upgrades at this time allows the Town to properly construct the new water main and replace outdated and difficult-to-maintain existing mains and service lines along Oldfield Court and Sunder Lane. Woodhaven, a project partner, will contribute \$70,000.00 toward the improvements. The Town's portion of the project cost will be slightly over \$70,000.00, which is below the \$90,000.00 budgeted for the project.

Stambaugh's Incorporated of Union Bridge, Maryland, was identified as the low bidder. Mr. Roark stated the company has over 50 years of experience and positive references, including work performed for Carroll County. He recommended awarding the contract to Stambaugh's Incorporated in the amount of \$140,546.00. Mr. Zolman made a **motion to award the contract for the Water Distribution System Improvements 2026 project to Stambaugh's Incorporated in the amount of \$140,546.00**. Mr. Thomas seconded the motion. The motion passed unanimously with five votes in favor, no votes against, and no abstentions.

ORDINANCES AND RESOLUTIONS:

None.

PUBLIC COMMENT:

Martin Hill stated that he has attended various Town Council meetings and commented that the Town of Hampstead Town Council Meeting was the most informative and efficient of them all.

Mr. Thomas made **a motion to adjourn the meeting**. Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

TOWN MANAGER, James Roark

MAYOR, Christopher M. Nevin