



Town of Hampstead



Final Reading Request Form

Instructions:

Please complete this form to request a final water read for a Hampstead property going to settlement. Final reads are normally provided the last business day before the settlement date. Any inaccuracies submitted in the information below may lead to delays in providing a final read.

Title Company Name: _____

Contact Person Name: _____

Contact Person Phone Number: _____

Contact Person Email: _____

Property Address: _____

Settlement Date: _____

Previous Owner(s) Name: _____

New Owner(s) Name: _____

Will This Property Be The New Owner(s) Primary Residence? Yes No

If No, Billing Address of New Owner(s): _____

Email Completed Form To: hampstead@carr.org

HAMPSTEAD TOWN STAFF USE ONLY

Acct. #: _____

If Primary Residence:

Final Read Date : _____

New Resident Packet Mailed? Yes No

Contact County? Yes No

Trash Day: _____

Meter Reading: _____

If Not Primary Residence:

Consumption: _____

Rental Packet Mailed? Yes No

Open Water Charges: _____

Change Name in Flexibill? Yes No

Change Name in Access? Yes No