

**TOWN OF HAMPSTEAD  
RESOLUTION NO. 2023-03**

A RESOLUTION TO ESTABLISH A NEW RENTAL HOUSING LICENSE FEE  
CHARGED PURSUANT TO THE TOWN CODE, SECTION 80-6

**WHEREAS**, pursuant to the Town Code, Part II entitled “General Legislation”, Chapter 80 entitled “Rental Housing”, Article II entitled “Licensing Requirements”, Section 80-6 entitled “Application”, Subsection A, “Application for a license required hereunder shall be made by or on behalf of the owner of the rental housing on a form provided by the Town and shall be accompanied by a fee as may be provided by resolution of the Council.”; and

**WHEREAS**, the Town’s current rental housing license fee charged pursuant to Section 80-6A of \$25.00 for a property with one or two rental dwelling units or \$50 for a property with three or more rental dwelling units is assessed to the property owner every two years with the license expiring on the thirty-first of August in odd numbered years; and

**WHEREAS**, the rental housing license fee has not been increased in several years; and

**WHEREAS**, the costs to the Town to administer Chapter 80 have increased since then; and

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMPSTEAD:

The Town Council has determined it to be in the best interest of the Town and its residents to establish a new rental housing license fee, consistent with the current estimated cost to the Town to administer its Rental Housing Chapter (Chapter 80), of \$75.00 per rental unit with a maximum rental license fee of \$1500 for a single property. The licenses will continue to be for a two year term expiring on the thirty-first of August in odd numbered years;

Be it further resolved that this resolution shall take effect July 1, 2023.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by a vote of \_\_\_ Council members in favor, \_\_\_ Council members opposed, and \_\_\_ abstentions.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK OF THE COUNCIL

Approved as to form and  
legal sufficiency this \_\_\_\_\_  
day of \_\_\_\_\_, 2023.

BY: \_\_\_\_\_  
Michelle M. Ostrander, Esq.  
Town Attorney