

Staff Report

To: Mayor and Town Council
From: Tammi Ledley, Town Manager
CC: Public Works Superintendent, Public Works Assistant Superintendent, Police Chief, Police Lieutenant, and Town Hall Staff
Date: September 4, 2020
Re: September Staff Report

- 1. Downtown Revitalization Project:** Our monthly SHA partnering meeting was held virtually on August 20th.

C.J. Miller crews have removed all existing sidewalks within the project area. While removing the last section of sidewalk in front of 1150 South Main Street, crews uncovered an abandoned coal chute that led into the basement. This opening was covered with concrete supported by a sheet of plywood. SHA will need to approve a change order to cover the opening with reinforced concrete.

Curb has been installed except in areas where other work needs to be completed like the retaining walls at 1334, 1414, and 1416. A crew will follow with the installation of infrastructure for the lampposts. Then sidewalks and lamppost foundations will be poured. Later the remainder of the lampposts will be installed.

Cluster mailboxes have been installed where the concrete pads have been poured. Postal routes have been assigned for the new cluster mailboxes.

- 2. Hampstead Merchants Association:** HMA held their August meeting at Ricky's Bistro in the outside dining area with twenty-five people in attendance. The next meeting is scheduled for Tuesday, September 22nd at noon at Luna Zul. Their annual Vino at the Vineyard event is scheduled for October 15th.
- 3. Commercial and Residential Projects:** Our Commercial and Residential Projects continue to move forward. We are continuing to see interest in our vacant Main Street properties.
- 4. Revitalization Committee:** The Mayor and I attended a meeting of the Main Street Revitalization Committee on August 24th. We discussed the Bucket of Paint Program and that it reimburses residents up to \$250 for the cost of paint and materials to renovate the exterior of their home. Letters about this program have been delivered to all the owners of residential properties on Main Street. The Town has received four applications at this time. Three have been approved by the Town and the fourth needs approval from the Planning and Zoning Commission since it involves changing the exterior paint color.

The Committee is also preparing for the Day of Gratitude in Hampstead event which is scheduled for October 10th. It is an Open House on Main Street, where residents can visit and shop at our local businesses. This event will also give people the opportunity to write personal messages to show their appreciation to our wonderful merchants. A table will be set up at the War Memorial messages to provide gratitude cards. Bootleg will hold a concert at the bandstand from noon until three o'clock. The event has a rain date of October 17.

5. **Water Main and Service Line Replacement Bid:** Request for Bid was released on Monday, August 31st for the replacement of the last of the 1936 water mains and service lines located along Upper Beckleysville Road, Hillcrest Street, Rinaman Avenue, West Street, Shiloh Avenue, and Ralph Avenue. A mandatory pre-bid meeting is scheduled for September 14th. Bids will be opened on October 2nd and presented to Council for award during the October 13th meeting. The approved contractor will be responsible for scheduling the work so as to not interfere with the Main Street Revitalization Project.