



# Town of Hampstead

## Office of the Zoning Administrator

### Temporary Use Permit Application



**Instructions:**

*Please complete this form to request a temporary use permit.*

**Please refer to Town of Hampstead document in reference to Temporary Uses, Buildings and Structures for guidelines and regulations.**

**Date of Application** \_\_\_\_\_

**Applicant** \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

**Address where Temporary Use is Requested** \_\_\_\_\_

Name of Property Owner \_\_\_\_\_

Mailing Address (if different than above) \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

**Description of Use** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Size of Temporary Use Area Requested** \_\_\_\_\_

**Dates Requested For Temporary Use** \_\_\_\_\_

**Hours Of Operation** \_\_\_\_\_

**Temporary Structures to be Constructed**     Yes     No

Please attach all scale drawing, renderings, additional pages and information as requested by the Zoning Administrator to this application. If the application for the Temporary Use is approved, the applicant will receive a signed Temporary Use Permit. If the application is denied, the applicant will be informed in writing of the reasons for the denial and advised of the right to appeal. If you have any questions about this application, please contact the Zoning Administrator at 410-239-7408.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

If the applicant is not the property owner, the owner must authorize the applicant to make the petition

Property Owner's signature \_\_\_\_\_ Date \_\_\_\_\_.

**Hampstead Town Staff To Fill In Below Information**

- 1. Does the temporary use conform to the zoning regulations?  YES  NO  
If the answer to Question 1 is "Yes," you may skip to question 3.
- 2. If the temporary use does not conform to the zoning regulations, has the Board of Zoning Appeals approved the temporary use?  YES  NO  
(If yes, please attach the BZA approval letter.)
- 3. Is the proposed temporary use based on an approved site plan?  YES  NO  
(If yes, please provide a copy of the signature page of the site plan.)
- 4. If this is a temporary use in the Main Street Revitalization Area, has the Planning & Zoning Commission approved the proposed temporary use?  YES  NO