



Town of Hampstead

Office of the Zoning Administrator

Application for a Zoning Certificate within the Main Street Revitalization Area



Instructions:

*Please complete this form to request a zoning certificate for a new structure or change to an existing structure.
Please refer to Hampstead Town Code Section §135-10 for guidelines*

Property Address or General Location _____
Property Tax Parcel Number _____
Lot _____ **Block** _____ **Subdivision** _____
Lot Dimensions _____ **Lot Area** _____
Present Zoning _____

Property Owner(s) Name(s) _____
Mailing Address _____
Phone _____ **Cell** _____ **Fax** _____
Email _____

Applicant (if other than owner) _____
Mailing Address _____
Phone _____ **Cell** _____ **Fax** _____
Email _____

Contractor _____
Mailing Address _____
Phone _____ **Cell** _____ **Fax** _____
Email _____

Zoning Certificate Number _____

This application is for a New Principal Structure New Accessory Structure Change to an Existing Structure
 Other _____

Please describe in detail the requested project:

Please remember to attach all scale drawing, renderings, additional pages and information as requested by the Zoning Administrator or Assistant Zoning Administrator to this application. If the application for the Zoning Certificate is approved, the applicant will receive a signed Zoning Certificate. If the application is denied, the applicant will be informed in writing of the reasons for the denial and advised of the right to appeal. If you have any questions about this application, please contact the Zoning Administrator or Assistant Zoning Administrator at 410-239-7408.

I hereby certify that the information contained on this application is true to the best of my knowledge and that the proposed project described above meets the zoning requirements for the Town of Hampstead.

Applicant signature _____ Date _____

Property Owner signature _____ Date _____

PLEASE REMEMBER TO ATTACH COLOR PLANS DRAWN TO SCALE!

Hampstead Town Staff To Fill In Below Information

- | | | |
|--|------------------------------|-----------------------------|
| 1. Does the project conform to the zoning regulations?
If the answer to Question 1 is "Yes," you may skip to question 3. | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. If the project does not conform to the zoning regulations, has the Board of Zoning Appeals approved the project? (If yes, please attach the BZA approval letter.) | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Is the proposed project based on an approved site plan?
(If yes, please provide a copy of the signature page of the site plan.) | <input type="checkbox"/> YES | <input type="checkbox"/> NO |